



MEETING of Yate Town Council's Finance and Governance Committee

Wednesday 30th November 2022

You are invited to attend a Meeting of the **FINANCE AND GOVERNANCE COMMITTEE** of **Yate Town Council** to be held at Poole Court on **TUESDAY 6th December 2022** between 7.00pm - 9.00pm for the purpose of transacting the business set out in the Agenda below.

Hayley Townsend
Town Clerk

Agenda

In the exercise of Council functions, Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivering services under the public sector Equality Duty and Equality Act 2010.

In the event of a fire alarm or other emergency (signalled by a continuously ringing bell), please exit the Council Chamber and leave the building through the nearest fire exit or safest evacuation route. Please meet by the flag pole in the car park. (NB: The nearest fire exit is located at the end of the corridor. (Exit the Council Chamber and turn right)).

1. Apologies for Absence.
2. Declarations of Interest under the Localism Act 2011

Members who consider that they have an interest are asked to: (a) State the item number in which they have an interest, (b) The nature of the interest, (c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest.



3. Public Participation Session with Respect to Items on the Agenda
4. To receive and approve the Minutes of the Finance and Governance Committee meeting held on 4th October 2022. ([Click here for minutes](#))
5. To consider the following Items on the Clerk's Report:

Item 1 Items for Discussion/Requiring Resolution or Recommendation to Full Council

- 1/1 Consultations
 - a) Consultations Received
 - b) Urgent Consultations
- 1/2 Urgent Documents for Signing/Sealing
- 1/3 Finance and Governance First Draft Proposed Budget 2023/2024
- 1/4 Income and Expenditure Report to 30 September 2022
- 1/5 Meeting Dates 2023/2024
- 1/6 Special Expenses 2023/2024
- 1/7 Banking Arrangements
- 1/8 Welcoming Guests into the Community
- 1/9 Premises

Item 2 Items to Receive

- 2/1 Items for Consideration from the Environment and Community meeting held 8 November 2022
- 2/2 Sealing and Signing of Town Council Documents
- 2/3 Accounts for Payment
- 2/4 Bank Reconciliations
- 2/5 Status of all groups that report to Committee
- 2/6 Status of all Outside Bodies that report to Committee
- 2/7 Premises
- 2/8 Consultation Responses
- 2/9 Fundraising

Item 3 Confidential Items

- 3/1 Confidentiality Confirmation

To **RESOLVE** to enter confidential session if required: *In view of the confidential nature of the business to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960 etc, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

- 3/2 a) Poole Court Lease Enquiry
- b) Staffing and Governance Sub-Committee
- 3/3 To **RESOLVE** to return to public session

Item 4 Consideration of Impact of Decisions on Climate and Waste